



Student Housing & Food Service Application

First-time Application Renewal Application

PLEASE PRINT OR TYPE

Name _____ Phone No. (_ _ _) _____

Permanent Mailing Address _____
Street/Box No. _____ City _____ State _____ Zip Code _____

E-Mail _____ Date of Birth _____

Male Female Course of Study _____

Parent(s)/Guardian _____ Phone No. (_ _ _) _____ Cell/Work No.(_ _ _) _____

Parent's/Guardian's Mailing Address _____
Street/Box No. _____ City _____ State _____ Zip Code _____

Anticipated Date of Occupancy Fall Spring Summer Year _____

Are you participating in an athletic program? Yes No If yes, which program? _____

Please list any medical conditions (examples: epilepsy, asthma, diabetes, depression, OCD). *This information will be kept confidential.*

Special Request(s) _____

Do you use tobacco? Yes No Do you have any allergies? Yes No

Housing—Please Check One:

Pioneer Hall

- Double Occupancy (\$1,125 per semester)
- Single Occupancy (\$1,854 per semester)

Quads

- 4-Person Unit (\$1,500 per semester)
- Single Occupancy (\$2,050 per semester)

Food Service

- Meal Plan A (\$1,275 per semester)
- Meal Plan B (\$1,125 per semester)
- Meal Plan C (\$975 per semester)

Roommate Information

Check if requesting a specific roommate.
Name and address of requested roommate _____

Please describe characteristics of your preferred roommate: (examples: studious, quiet, outgoing, athletic, tidy, messy)

Please describe characteristics about yourself: (examples: studious, quiet, outgoing, athletic, tidy, messy)

Please read the Student Housing Contract on the back of this form. Student's signature is required.

Administrative Use Only

Deposit Paid _____ Room Assigned _____ Meal Plan _____

Business Office Initials/Date _____/_____

Student Housing Contract

Students may voluntarily apply for Miles Community College student housing on a semester basis. However, once the reservation has been claimed by checking into Miles Community College housing, students are financially obligated for the remainder of that session.

A complete contract and a damage deposit of \$150 and nonrefundable cleaning deposit of \$50, for a total of \$200, is required of all students residing in Miles Community College housing and is to be submitted at least one month prior to registration. The deposit will be refunded when the student properly checks out of student housing. Deposit refund checks will be processed within six to eight weeks after the start of the following semester. Any damages beyond normal wear and tear will (at the discretion of the Housing Office Staff) be billed to the student and/or deducted from the deposit. For the fall semester, if a student withdraws their housing application by the first Monday of August, the \$200 deposit will be refunded. After the first Monday of August, a \$100 processing fee will be held, and \$100 will be refunded until the last Friday of August. After that time, no refund will be issued. For the spring semester, if a student withdraws their housing application by the first Monday of December, the \$200 deposit will be refunded. After the first Monday of December, a \$100 processing fee will be held, and \$100 will be refunded until the third Friday of December. After that time, no refund will be issued. **NOTE:** If a student is not accepted to Miles Community College or the Housing Office is unable to fill the student's housing request, the full deposit will be refunded.

The Housing Office reserves the right to refuse housing to any student. Occupancy of Miles Community College housing is a privilege extended to the students of the College. Continuation of this privilege is dependent upon reasonable and satisfactory personal conduct and proper care of the unit to which the student is assigned. Students intending to vacate a room must notify the Housing Office at least two weeks prior to their departure. Students who do not intend to contract for Miles Community College housing the following session have five (5) days to remove all personal possessions or they may be charged for the entire next session.

The College reserves the right to perform maintenance functions, to determine the condition of the property, to determine when emergency conditions exist, and to determine when state and/or federal laws are being violated.

All fees for housing and food service are to be paid in full at the time of registration unless payment by installments is selected. All installment payments are to be paid by the time indicated on the Fee Installment Schedule. No reduction in housing fees are made for late arrival at the beginning of a session, and no housing fee refund will be given for early departure at any time during the session. Food service fees are not refundable, but any unused balance at the end of a semester may be applied to the next semester of the same school year.

No resident will be permitted to have firearms, explosives, alcohol or illegal drugs, pets, or water beds in the residence hall. Furnishings belonging to Miles Community College cannot be taken from their assigned area. Students are responsible for leasing/buying their own refrigerators and microwave ovens if they want them in their units. The College is not responsible for theft of personal property or damage to personal articles in the event of flood, fire, wind, or natural disaster. The College shall not be liable for damages nor shall this contract be terminable if the College's performance of its obligations is necessarily curtailed or suspended due to storm, flood, or other acts of God, fire, war, rebellion, scarcity of water, insurrection, riots, strikes or other labor disputes, or due to any cause beyond the control of the College.

All residents are subject to local, state, and federal laws. Consequently, any violation of such laws could result in prosecution by local, state, and federal authorities. All rules and regulations are subject to change at the option of the College. Miles Community College reserves the right to inspect rooms at any time to ensure health and safety standards and cleanliness objectives are maintained.

By signing below, I certify that I have read and agree to abide by all terms and conditions of this contract.

Student Signature

Date

Parent/Guardian Signature (if a student is under 18 years of age)

Date

A Damage Deposit of \$150 and a Nonrefundable Cleaning Deposit of \$50 (\$200 total) must accompany this application. Applications without a deposit will not be considered. Please make checks payable to Miles Community College and return it with the signed contract and application to:

Miles Community College
ATTN: Housing Office
2715 Dickinson Street
Miles City, MT 59301